



in₂HOCKEY

TAKE IT TO THE NEXT LEVEL

FESTIVAL ORGANISATION & GUIDELINES

THIS GUIDANCE DOCUMENT OFFERS ADVICE ON HOW
TO ORGANISE AND DELIVER AN in₂HOCKEY FESTIVAL



ADVICE ON HOW TO ORGANISE & DELIVER AN IN2HOCKEY FESTIVAL

An In2Hockey Festival is designed to bring together a cluster of schools or clubs at a central venue – this can be either a school playground, sports hall, or ideally an artificial turf pitch or local hockey club pitch. The target group is children aged 10-14 (or Key Stage 3). The key intention is to provide participants with an opportunity to play and umpire games of In2Hockey.

In2Hockey is the recommended format for all secondary school games hockey activity. Schools are encouraged to deliver intra school Festivals as Level 1 School Games activity, and then organize and enter local inter-school Festivals as part of Level 2 School Games activity. Level 3 county based School Games In2Hockey festivals may also run in some areas for some age groups and teams from Level 2 events will feed through to these events.

Clubs are also encouraged to organize In2Hockey Festivals – either for their current 10-14 year old members, or for youngsters from local secondary schools to participate in to encourage the schools to take up hockey and to help create a link between the schools and the club.

There are up to 10 members in an In2Hockey team, and the game can be played as either 6-a-side without goalkeepers, or 7-a-side with goalkeepers. All team members should be encouraged to have a go at umpiring during the game. The game is played in two halves, of 12-15 minutes each, with a half time interval of up to 5 minutes.

Both versions of the game are accompanied by supporting umpiring resources which help to simplify the rules to encourage and allow the players themselves to umpire the games. Please see the resources section of the In2Hockey website for further information.

The whole emphasis of an In2Hockey festival should be based around FUN and participation, rather than performance and results. More formal competition opportunities are available via the National

In2Hockey School and Club Championships – please see the competitions section of the England Hockey Board website for further information on these National competitions.

This guide includes a step by step guide for organizers to follow when planning and running an In2Hockey Festival. It is accompanied by a series of templates which cover everything you need to organize and deliver a Festival. All of the following templates are available to download from the Competitions section of the In2Hockey website:

- > Invitation letter to school(s) or club(s)
- > Confirmation letter
- > Risk assessment form
- > On the day guide
- > Team sheet
- > Playing schedules
- > Pool format sheets
- > Match score cards
- > Results Sheet
- > Participant certificates
- > Press release – pre and post templates

DOWNLOAD THE TEMPLATES FROM
WWW.ENGLANDHOCKEY.CO.UK/IN2HOCKEY



STEP BY STEP GUIDE TO ORGANISING AN IN2HOCKEY FESTIVAL

PLEASE NOTE THESE ARE GUIDELINES ONLY.

Organisers can choose to use the STEP framework (as detailed in the In2Hockey resources) to adapt Space; Time; Equipment or Players to suit the age and ability levels of the players.

1. IDENTIFY A VENUE

- > School – Artificial turf pitch/Tarmac area/Netball court/Sports hall
- > Club - Club pitch

Suggested pitch layouts on next page

2. CALCULATE POSSIBLE PARTICIPATION NUMBERS

- > Up to 20 teams (200 participants) - dependent on facilities and available leaders.
20 teams requires 4 In2Hockey pitches

Suggested pitch layouts on next page
'Playing schedules' template download

3. SOURCE EQUIPMENT

- > In2Hockey equipment bag(s), or hockey sticks and Quicksticks or In2Hockey balls, hockey goals or samba goals, stopwatch, whistles, cones/throw down markers

Equipment section on
www.englishhockey.co.uk/in2hockey



STEP BY STEP GUIDE TO ORGANISING AN In2HOCKEY FESTIVAL

4. IDENTIFY PERSONNEL REQUIRED

- > Organiser/On the Day Coordinator
- > Young leaders to help deliver/assist
- > One umpire per team
- > Welfare Officer (if run as club activity)

In2Hockey training available on
www.EnglandHockey.co.uk/in2hockey
Player; teacher, coach, young leader
Club Welfare Officer

5. DOWNLOAD TEMPLATE ORGANISATION DOCUMENTS

- > Invitation letter, confirmation letter, risk assessment form, on the day guide, team sheets, playing schedule, pool sheets, score cards, results sheet, rules, advisory guidelines, participant certificates

Competitions section on
www.EnglandHockey.co.uk/in2hockey

6. CONFIRM FORMAT & SCORING

- > 6-a-side without goalkeepers or 7-a-side with goalkeepers
- > Teams of up to 10 (6 playing on the pitch with no GK, or 7 on the pitch including a GK). 1 player from each team encouraged to umpire the game on rotation basis
- > Teams can be boys, girls or mixed
- > Suggested format(s) used – Festival, League (triangular fixtures) or central venue league
- > Game duration – halves of 12-15 minutes, with up to 5 minutes change over
- > The team scoring the most goals is the winner, if no goals or equal goals are scored, the match is drawn
- > Penalty 1v1 shots or penalty strokes are to be used if a winner is deemed necessary

In2Hockey advisory guidelines
'Playing schedules' template download

CHECKLISTS

PRE-EVENT CHECKLIST

- > Planning meeting with schools, School Games Organisers, and/or local club(s)
- > Send invite letters to schools/clubs
- > Train organisers/young leaders (In2Hockey online training recommended)
- > Collate entries
- > Create playing schedule
- > Send confirmation to schools/clubs (to include schedule and arrangements for the day - to include directions, medical arrangements, catering etc)
- > Check appropriate equipment for number of players and format to be played
- > Prepare young leader briefing
- > Prepare scores cards & results sheets
- > Send out press release, invite local press and photographer

Competitions section on
www.EnglandHockey.co.uk/in2hockey
In2Hockey training available on
www.EnglandHockey.co.uk/in2hockey

ON THE DAY CHECKLIST

- > Layout pitches
- > Brief young leaders
- > Run through rules and scoring system
- > Complete risk assessment & safety checks
- > Organise teams prior to games
- > Collate scores
- > Distribute certificates/prizes
- > Distribute club flyers (if club present at school event)

'On the day guide' template download

POST EVENT CHECKLIST

- > Produce press release, send to local press, England Hockey Regional Office and all schools and clubs involved
- > Review event and note improvements

'Post event press release' template download

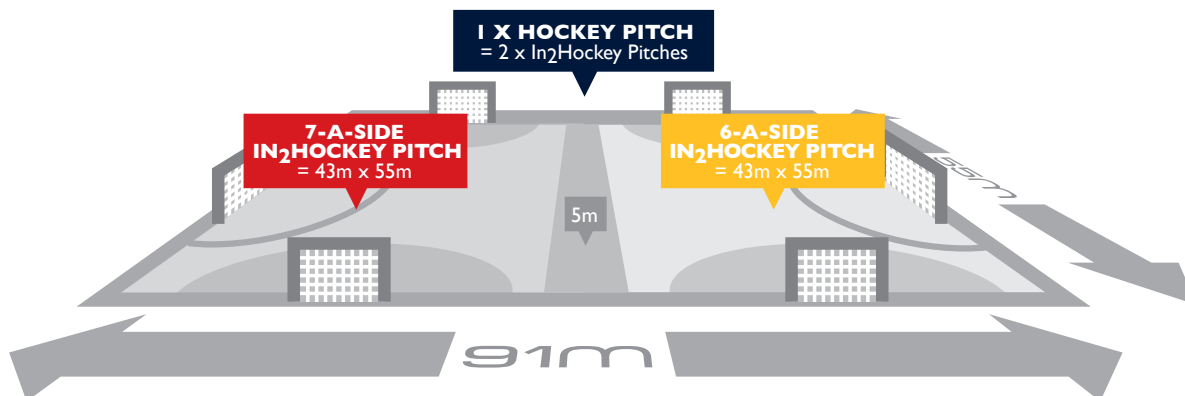
IN₂HOCKEY PITCH AND FESTIVAL LAYOUTS

STANDARD HOCKEY PITCH LAYOUT

The field of play is rectangular, and based on an area the size of half a standard hockey pitch. 6-a-side and 7-a-side In₂Hockey is played on the same sized pitch, and two In₂Hockey pitches can be accommodated on a full sized standard hockey pitch with a 5m safety area between the two pitches:

1 HOCKEY PITCH = 2 IN₂HOCKEY PITCHES

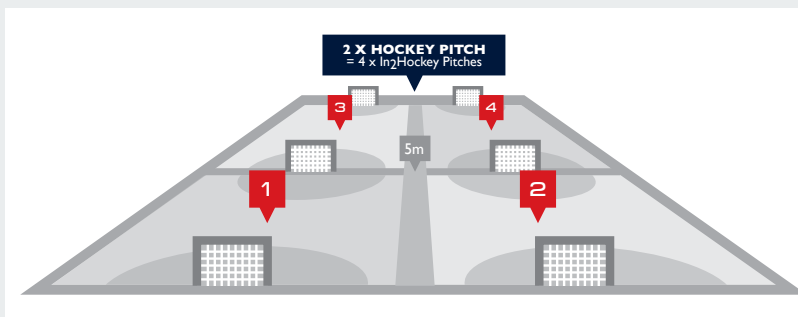
UP TO 10 TEAMS ROTATED, UP TO 100 PARTICIPANTS



OTHER EXAMPLE LAYOUTS

2 HOCKEY PITCHES = 4 IN₂HOCKEY PITCHES,

TEAMS, UP TO 20 TEAMS,
UP TO 200 PARTICIPANTS



If festivals are to be held on a tarmac area or in a sports hall, the following layout is suggested:

Tarmac area / NETBALL COURTS / SPORTS HALL (DIMENSIONS APPROX 55m X 45m, OR AMENDED AS NECESSARY) = 1 PITCH

UP TO 5 TEAMS, UP TO 50 PARTICIPANTS

